Parents' Guide to Student Achievement (PGSA)

Based on Parents' Bill of Rights - SB 49; Session Law 2023-106

It is the goal of Pine Springs Preparatory Academy to provide parents and guardians with meaningful access to important information regarding student achievement, academic expectations, school operations, and parental rights through the school's Parents' Guide to Student Achievement (PGSA). This guide is intended to strengthen the partnership between families and the school by providing transparent, accessible, and helpful information to support student success.

In accordance with North Carolina's Parents' Bill of Rights (SB 49; Session Law 2023-106), this document includes information related to curriculum and instructional materials, student assessments, promotion and retention requirements, communication procedures, available academic programs and services, parent involvement opportunities, student support resources, and additional educational rights and responsibilities.

Pine Springs Preparatory Academy is committed to maintaining open communication with families and ensuring parents have access to the information and resources necessary to support their child's academic, social, and emotional growth. Paper copies of this document and its contents may be requested through the Central Office.

How can my child be promoted to the next grade level?	Information regarding Pine Springs Preparatory Academy promotion and retention procedures can be found in the Parent-Student Handbook on pages 11- 12. These procedures outline grade-level expectations, academic performance requirements, retention considerations, intervention supports, and promotion criteria used to determine student advancement. For students in grades K-8, promotion decisions are based on academic performance, mastery of grade-level standards, attendance, and other factors outlined in the handbook and North Carolina law. For high school students, promotion is based on successful completion of required course credits aligned to North Carolina graduation requirements. Ninth-grade students must successfully complete required coursework to earn credits toward graduation and advancement to the next grade level. High school students may also participate in End-of-Course (EOC) assessments required by the North Carolina Department of Public Instruction, including assessments in Math and English courses as applicable.

	Parents may review the handbook here: **Handbook Link** Additional information regarding North Carolina promotion and retention laws, including reading proficiency requirements and good cause exemptions, can be found in North Carolina General Statutes, Part 1A (pages 15–28) General Education Statute – GS 115C-83 et seq. **GS_115C-8.pdf (ncleg.gov)** North Carolina law requires schools to provide intervention and support opportunities for students experiencing academic difficulties, particularly in reading proficiency in elementary grades. Parents are encouraged to communicate regularly with teachers and school administration regarding their child's academic progress and available support services.
What is my child learning at school? How can a parent review these materials?	In North Carolina, every public school follows the North Carolina Standard Course of Study established by the State Board of Education. These standards outline the knowledge, concepts, and skills students are expected to learn at each grade level and within each course. The North Carolina Department of Public Instruction (NCDPI) **Office of Academic Standards** provides statewide standards for subjects including: • Arts Education • Career and Technical Education (CTE) • Computer Science • English Language Arts (ELA) • English Language Development • Mathematics • Science • Social Studies • Healthful Living • Information and Technology • Student Success Standards • World Languages

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	Parents may review the North Carolina Standard Course of Study and state academic standards through the NCDPI Office of Academic Standards website. At Pine Springs Preparatory Academy, instructional programs and curriculum resources are selected to align with North Carolina standards while supporting the school's mission, academic model, and instructional goals. PSPA utilizes a variety of curriculum resources and instructional materials, including: • Core Knowledge Language Arts (CKLA) • Core Knowledge History & Geography (CKHG) • Singapore Math • i-Ready instructional supports and diagnostics • Project-Based Learning (PBL) opportunities • Additional supplemental instructional materials and digital resources Teachers and school leaders determine instructional methods, pacing, supplementary materials, classroom resources, and learning activities used to support mastery of state standards. Parents and guardians have the right to review instructional materials, curriculum resources, and course information used by the school. Parents interested in reviewing instructional materials or learning more about curriculum resources may: • Contact their child's teacher • Contact the school administration • Request access to curriculum materials, textbooks, or supplementary resources • Review curriculum information shared during family events, open houses, curriculum nights, or conferences Additional curriculum and academic program information may also be available on the school website or through school administration upon request.
How will a parent learn about a child's progress	At Pine Springs Preparatory Academy, parents and guardians are encouraged to actively monitor and participate in their child's educational progress. The school utilizes multiple communication methods and assessment tools to provide families with timely information regarding academic performance, attendance, behavior, and overall student growth. **Communication About Student Progress** Parents may monitor their child's academic progress through Infinite Campus (IC), which provides access to:

in school or with a class?	• Grades and assignments • Attendance information • Teacher communication • Academic progress updates • State assessment reporting information Teachers regularly update grades and assignment information within Infinite Campus to help families remain informed regarding student performance. If a student is experiencing academic, behavioral, attendance, or social-emotional concerns, teachers and/or school administration may schedule conferences or meetings with parents to discuss interventions, supports, and next steps. Parents are also encouraged to contact their child's teacher directly whenever concerns arise regarding academic progress or classroom performance. Report cards reflecting grades and attendance are issued quarterly and are accessible through Infinite Campus. **Local Assessments** PSPA utilizes local and diagnostic assessments to monitor student progress and guide instruction. Students in grades K-8 participate in the i-Ready Diagnostic assessment in reading and mathematics three times per year to measure academic growth and identify instructional needs. Families may receive reports regarding student growth and performance following assessment windows throughout the school year. Additional classroom assessments, projects, assignments, and teacher-created evaluations may also be used to monitor student learning and mastery of grade-level standards. As the high school program expands, additional local assessments and course-based performance measures may be utilized to support college and career readiness and monitor progress toward graduation requirements. **State Assessments** North Carolina requires several state assessments to monitor student achievement and school accountability. • Kindergarten students whose first language is not English will participate in the WIDA Screener within the first 30 days of enrollment to determine eligibility for English Learner (EL) support services. • Third-grade students participate in the Beginning-of-Grade (BOG) 3 Reading Assessment within the first weeks of school to establish a baseline measure of reading proficiency. • Students identified as English Learners participate annually in the English Language Proficiency assessment during the state

	testing window. Students in grades K-2 participate in DIBELS 8 assessments for reading at the beginning, middle and end of year. • Students in grades 3-8 participate in North Carolina End-of-Grade (EOG) assessments for reading and mathematics. • Students in grades 5 and 8 participate in the End-of-Grade Science Assessment. As PSPA expands into high school programming, students may participate in North Carolina End-of-Course (EOC) assessments in courses designated by the North Carolina Department of Public Instruction, including courses such as: • English II • Biology • NC Math 1 • NC Math 3 Additional college and career readiness assessments may include: • PreACT (Grade 10) • ACT (Grade 11) • ACT WorkKeys for eligible Career and Technical Education (CTE) concentrators Assessment results from state-required assessments are shared with families and may be accessed through Infinite Campus and/or official reporting systems provided by the North Carolina Department of Public Instruction and testing vendors. Individual Student Reports for End-of-Grade, End-of-Course, English Language Proficiency, and other applicable state assessments are accessible through the Infinite Campus Parent Portal beginning with the 2026–2027 school year.
What are the qualifications of	At Pine Springs Preparatory Academy, teachers are employed in accordance with North Carolina charter school requirements and applicable state licensure guidelines. PSPA is committed to providing students with qualified educators who support academic achievement and student growth.

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my child's teachers?	Parents and guardians have the right to request information regarding the professional qualifications of their child's classroom teachers and instructional support staff. In accordance with Title I requirements, parents may request information regarding: • Whether the teacher has met state qualification and licensure requirements for the grade levels and subject areas in which the teacher provides instruction • Whether the teacher is teaching under emergency or provisional status • The teacher's college major and degree information, when applicable • Whether instructional support staff or paraprofessionals working with their child meet applicable qualification requirements Parents may also review a teacher's licensure status through the North Carolina Department of Public Instruction (NCDPI) **Online Licensure System**. In addition, parents will be notified in accordance with federal Title I requirements if their child has been assigned to or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements for the assigned grade level or subject area.
What are the requirements for school enrollment?	In order to apply for enrollment, applicants must meet the following criteria: • The student must be a resident of the state of North Carolina at the time of application. • Families must commit that the student will attend school beginning on the first day of the school year, if offered enrollment. • Students applying for kindergarten must be five years old on or before August 31 of the enrollment year in accordance with North Carolina law. As a North Carolina public charter school, PSPA accepts applications in accordance with state charter school enrollment laws and conducts enrollment lotteries when applications exceed available seats. Additional enrollment documentation may be required upon acceptance, including but not limited to: • Proof of North Carolina residency • Birth certificate or legal proof of age • Immunization records required by the State of North Carolina • Previous school records, when applicable • Health assessment documentation for kindergarten students, as required by state law Families should not submit applications for students who do not meet eligibility requirements, as incomplete or ineligible applications may be removed from the enrollment process. Questions regarding enrollment, lottery procedures, waitlists, or enrollment requirements may be directed to the school's enrollment

	department at **enrollment@pinespringsprep.org.**
How can a parent help their child learn and make progress?	At Pine Springs Preparatory Academy, we believe parents and caregivers play a vital role in a child's academic success and overall development. Learning is supported not only in the classroom, but also through encouragement, routines, communication, and positive support at home. Families can help support student growth academically, socially, and emotionally by creating a consistent and supportive learning environment and maintaining active communication with teachers and school staff. Below are practical ways families can help support student learning and progress: **Encourage a Growth Mindset** - Emphasize effort, perseverance, and learning from mistakes. - Praise hard work, responsibility, and determination rather than focusing only on grades or outcomes. - Help children understand that challenges and setbacks are opportunities for growth and learning. **Set Clear Expectations** - Establish consistent expectations for behavior, attendance, homework, and academic effort. - Encourage organization, responsibility, and positive study habits. - Break large goals or assignments into smaller, manageable steps. **Support Daily Learning Habits** - Establish routines for homework, reading, studying, and sleep. - Encourage regular reading at home and discussion about what your child is learning in school. - Monitor student progress through Infinite Campus and maintain communication with teachers as needed. **Discuss Future Goals and Aspirations** - Talk with your child about their interests, strengths, and future goals. - Help students connect current learning to future college, career, and life opportunities. - Encourage exploration of leadership, service, extracurricular activities, and career interests. **Model Lifelong Learning** - Demonstrate curiosity and a commitment to learning new skills and information. - Share personal experiences related to education, problem-solving, perseverance, and growth.

	- Encourage positive attitudes toward learning and school involvement. **Establish Goal-Setting Practices** - Help your child set both short-term and long-term goals. - Regularly discuss progress, celebrate accomplishments, and identify areas for continued growth. - Encourage self-reflection and student ownership of learning. **Provide Guidance and Support** - Offer encouragement, structure, and support without placing unrealistic pressure on students. - Foster independence, responsibility, and self-advocacy skills. - Maintain open communication with teachers, counselors, and school staff when concerns arise. By partnering together, families and schools can help students develop confidence, responsibility, resilience, and a lifelong commitment to learning. Parents are encouraged to remain actively involved in their child's education and communicate regularly with school staff to support student success.
How can a parent help their child develop citizenship, social skills and respect for others?	At Pine Springs Preparatory Academy, families play an important role in helping students develop strong character, positive social skills, leadership abilities, and respect for others. Parents and caregivers can support these skills by modeling kindness, responsibility, empathy, communication, and good citizenship in everyday interactions. PSPA encourages families to partner with the school in reinforcing the school's values, expectations, and commitment to developing well-rounded students who positively contribute to their school and community. **Families can support citizenship and social-emotional growth by:** • Encouraging respectful communication and problem-solving • Teaching responsibility, honesty, and accountability • Promoting kindness, empathy, and inclusion • Supporting positive digital citizenship and responsible technology use • Helping students develop leadership, teamwork, and collaboration skills • Discussing current events and community issues in age-appropriate ways

	• Encouraging perseverance, resilience, and respect for diverse perspectives **PSPA's Pioneer Core Values help guide student character development and citizenship:** **P** – Prepared to lead the world **I** – Informed on current events **O** – On the path of excellence **N** – Navigating our historical roots **E** – Exploring future opportunities **E** – Engaged in the community around us **R** – Responsible for creating a just society **S** – Sharing goodwill with others
How can a parent strengthen communication with the school/teacher?	At Pine Springs Preparatory Academy, strong communication between families and school staff is important to student success and well-being. PSPA utilizes multiple communication methods to share important information with families, including Infinite Campus, email, phone calls, text messages, social media, and classroom communication platforms when applicable. Infinite Campus serves as the primary communication platform for grades, attendance, report cards, academic updates, and school notifications. Parents are encouraged to regularly monitor Infinite Campus, maintain updated contact information, and communicate with teachers or school administration when questions or concerns arise. During emergencies or urgent situations, PSPA may utilize phone calls, text alerts, email, and social media to provide timely information to families. Additional communication expectations and procedures can be found in the Parent-Student Handbook Communication section.
What services are available for parents and their	For enrollment in after-school programs, families may contact: • Big Blue Marble – 919-635-5858 • Magnolia Montessori – 919-285-3992 • Beyond Academy – 919-557-5448

children, such as family literacy services, mentoring, tutoring, and after-school programs?	• Active Tracks – 919-346-4696 • Hunt Center – 919-557-9600 • Rock Solid Warrior – 919-246-6258 **Ivy Camps USA** - After-school programming hosted at PSPA from 3:00–6:00 p.m. offering enrichment, academic support, and engaging activities for students. Parents and guardians may contact school administration at their child's campus for additional information regarding tutoring programs, intervention supports, enrichment opportunities, counseling services, and available student support resources.
What are opportunities for parents to participate with school?	At Pine Springs Preparatory Academy, families are encouraged to actively participate in the school community and partner with staff to support student success. PSPA values strong family involvement and provides a variety of volunteer and engagement opportunities throughout the school year. Families may complete the school's annual 10-hour volunteer requirement (per family) through opportunities such as: • Assisting with clubs and extracurricular activities • Supporting athletic teams and events • Participating in field trips and Field Day activities • Serving as guest speakers or classroom volunteers • Assisting with Project-Based Learning (PBL) activities and school events • Supporting classroom and campus activities as needed Parents and guardians may contact their child's teacher or school administration regarding classroom volunteer opportunities and additional ways to become involved. Additional information regarding volunteer expectations and participation opportunities may be found in the school's **Volunteer Policy.**
What are the	Pine Springs Preparatory Academy provides a rigorous and well-rounded educational program designed to support students

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rigorous academic programs available to my child? How can I learn more about them?	academically, socially, and emotionally. PSPA's instructional program is built upon the Core Knowledge Sequence Framework, Singapore Math, Project-Based Learning (PBL), and the school's Pioneer Core Values. These programs are designed to provide students with strong foundational knowledge, critical thinking skills, leadership opportunities, and real-world learning experiences while supporting college, career, and future readiness. To view the vertical alignment of our curriculum and to see first hand what makes our curriculum different, click below. **CKLA Curriculum** **Core Knowledge History & Geography** **Math Curriculum** **Science Curriculum** **PE Curriculum** **Electives**
What school choices are available for my child?	In North Carolina, families have several educational options available for their children based on individual student needs and family preferences. School choice options may include: • Traditional public schools based on attendance zones • Public charter schools • Private or tuition-based schools • Homeschool programs • Virtual or online learning programs, when available Pine Springs Preparatory Academy is a public charter school offering multiple educational models designed to support diverse learner needs, including traditional classroom instruction, blended learning opportunities, virtual learning options, and expanding high school programming. Families are encouraged to research available educational options and select the program that best supports their child's academic, social, and emotional needs.

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What rights do students with disabilities have based on the law?	At Pine Springs Preparatory Academy, families of students with disabilities are provided procedural safeguards and support in accordance with federal and North Carolina special education laws and regulations. The following resources provide important information regarding parent rights, special education procedures, and available support services: **NCDPI Parent Rights Handbook** **NCDPI Parent Rights Handbook (Spanish)** **IDEA Dispute Resolution** **Special Education Surrogate Parents** **Project Child Find** Project Child Find helps identify, locate, and evaluate children and youth with disabilities who may need special education services. Parents of children ages two and younger who may be in need of early intervention or special education services should contact the Children's Development Services Agency (CDSA) at 919-662-4600. Parents who have concerns regarding their child's academic progress, development, or possible disability are encouraged to contact school administration, student support staff, or their child's teacher to discuss available support services and referral processes.
What is the contact information for the schools and district office?	**Elementary School:** 220 Rosewood Centre Dr., Holly Springs, NC 27540 919-439-9448 **Middle School:** 1729 N. Main St., Holly Springs, NC 27540 984-217-1724 **High School:** 420 Green Oaks Pkwy., Holly Springs, NC 27540 **Central Office:** 190 Rosewood Centre Dr., Holly Springs, NC 27540
What are some resources to support my	At Pine Springs Preparatory Academy, student health, safety, and well-being are important priorities. PSPA maintains Student Health and Wellness policies and procedures designed to support a safe and healthy learning environment for all students, staff, and visitors. PSPA follows all health, immunization, and safety requirements established by the North Carolina Department of Health and

child's health and wellbeing? What immunizations are required and when should they be scheduled?	Human Services (NCDHHS), the North Carolina Department of Public Instruction (NCDPI), and local health departments. Families are responsible for ensuring students meet North Carolina immunization and health assessment requirements for school enrollment. Required immunizations and health documentation must be submitted according to state timelines and requirements. Resources and support related to student health and wellness may include: • School health policies and procedures • Immunization and medical requirements • Health assessment information • Medication and medical care procedures • Student wellness and safety supports • Mental health and counseling resources, when available Additional information regarding medical requirements, immunizations, student health procedures, and wellness resources may be found on the school website: **PSPA Medical Requirements and Health Information**
What rights do parents and guardians have under North Carolina law and the Parents' Bill of Rights?	In accordance with North Carolina's Parents' Bill of Rights (SB 49; Session Law 2023-106), parents and guardians have important rights regarding their child's education, academic records, instructional materials, and school experience. Parents may access information regarding their child's academic progress, attendance, assessments, and educational records, as well as review instructional materials and curriculum resources used by Pine Springs Preparatory Academy. Parents also have the right to request information regarding teacher qualifications and available student support services in accordance with North Carolina and Title I requirements. Families are encouraged to communicate regularly with school staff and participate in conferences, volunteer opportunities, and family engagement activities to support student success and well-being.